

Jefferson County Public Defender Board Meeting

Meeting Minutes

Monday December 7, 2020 – meeting held via Zoom. Start of meeting, 4 P.M.

Present: Board members; Jason Pattison, Robert Little, Heather Foy
Also in attendance; Diane Burton, Judge Jacobs, Judge Hensley, Judge Mote

- Board member Jason Pattison shared that he sent the proposed contract to Derek at the IN Public Defender Commission to review but hasn't heard back yet. He will follow up.
- Jason stated he has had eight people express interest in the Public Defender Administrative position and already has five resumes/cover letters. He recommended holding an executive session to review who the board will interview.
- The judges were asked if they wanted to meet with the board to discuss possible interview questions or and/or necessary qualifications for the position. After discussion the judges stated they have mixed emotions about being involved, as we are working to distance the judges from this process. It was agreed that all parties want the Public Defender Administrator to have reporting experience, and hopeful experience in claims processing.
- The suggestion was made to lock people in for next year's contracts. We need to reach out to the current PDs to see if they are on board for 2021. Diane agreed to send out the 2021 contracts. It was suggested to remove the termination for cause statement in the contracts. The base pay will remain the same based on what percent contract they agree to.
- The board will meet in executive session on Thursday December 10th at 3:30pm in Jason Pattisons' office. Judge Jacobs can hopefully join via zoom to offer feedback on suggested questions/qualifications. She will not be involved in discussion for individual candidates.
- Heather will send minutes to the board and to Sarah for the website. Bobby will have Sarah post the next meeting date/agenda. Jason agreed to collect submitted resumes and will email them to Bobby and Heather for review.
- The meeting adjourned at 4:56 PM.

Minutes submitted by Heather Foy.