

COMMISSIONERS MEETING

Jefferson County Public Safety Center, 620 Green Road, Madison, Indiana

DATE 10-05-2023

Commissioner David Bramer called the meeting to order, and led The Pledge of Allegiance along with Commissioner Ron Lee. Commissioner Little was unable to attend the meeting.

Commissioner Ron Lee made a motion to approve the previous meetings minutes, all accounts payable, and payroll claim dockets. Commissioner David Bramer seconded the motion. Motion passed 2/0.

County Employee Handbook Update- County HR, Heather White presented two contracts to update the county employee handbook; 1) Waggoner, Irwin & Scheele. Cost not to exceed \$14,620.00 and 2) New Focus HR. Fixed rate of \$6,000 with a \$150.00 annual update subscription service. White stated the attorney has reviewed the contracts and said the County can move forward with either. Commissioner Ron Lee made a motion to approve the contract with New Focus HR. Commissioner David Bramer seconded the motion. Motion passed 2/0.

Owner Occupied Rehab Program- Patty Jackson opened a bid for the owner occupied rehab program. Only 1 property was placed out for bid, which is located at 2300 Cragmont Street. Three bids were received: 1) Jackson Construction submitted \$18,400. 2) Leach and Brown Construction submitted \$19,050. 3) Stehlin Construction \$20,000. Jackson requested that the lowest bidder be awarded the program. Commissioner Ron Lee made a motion to approve the bid from Jackson Construction. Commissioner David Bramer seconded the motion. Motion passed 2/0.

Audioeye Contract for Jefferson County Website- Commissioners Office Administrative Assistant, Sarah Morgan presented a contract for Audioeye ADA services for the county website. Audioeye automatically audits and maintains ADA compliancy for the website. The company will also provide legal support and provide us with ADA certification. The cost of the service is \$5,242.00 per year, which is the same cost as the current service through Monsido. Commissioner Ron Lee made a motion to approve the contract with Audioeye. Commissioner David Bramer seconded the motion. Motion passed 2/0.

Bridge Inspection Contract- Bobby Phillips presented a bridge inspection contract from United Consulting for \$307,311.86 for a 4-year cycle. Commissioner Ron Lee made a motion to accept and award the 4-year bridge inspection contract to United Consulting from \$307,311.86. Commissioner David Bramer seconded the motion. Motion passed 2/0.

Highway Update- In other business, Phillips stated that Daulton's & Civilcon have requested to submit their bids as a renewal, using 2023 bids for 2024. Commissioners will speak to the attorney on the request. Phillips stated the department has been using epoxy overlays on a few of the bridges and a small structure. Phillips also discussed the damage from an accident on Bridge 8. Insurance will be submitting a check to the CUM bridge in the amount of \$22,238. Phillips attended the stormwater ordinance meeting held today and said it was a productive meeting.

Upper Dry Fork Repair- Phillips received two quotes for repair. 1) GSI \$92,225 and 2) GEO Specialties \$148,750. Commissioner Ron Lee made a motion to accept the contract with GSI. Commissioner David Bramer seconded the motion. Motion passed 2/0.

Little Doe Run Repair- Phillips received three quotes for repair 1) GSI \$181,145 2) GEO Specialties \$145,070 3) RL Vuckson \$148,000. Commissioner Lee made a motion to approve the quote from GEO Specialties. Commissioner Bramer seconded. Motion passed 2/0

EMA Update- Deputy Director Matt True thanked everyone who attended and helped behind the scenes for the Troy Morgan building dedication of the Public Safety Center. True stated the Indiana Department of Homeland Security will have publication later this month on Morgan. True made mention that Jessica Hazelwood, who was hired as the administrative assistant for EMA, has been doing an excellent job in her new role and working to complete requirements for her position. The EMPG grant is currently open. True will be attending a conference later this month and will discuss the grant opportunities with surrounding counties. True announced that

Jefferson County has been awarded \$30,000 from Community Foundation to update the drone program.

Readi Projects- Jefferson County submitted 3 projects for the readi grant 1) Animal Shelter 2) Rykers Ridge Regional Sewer 3) JPG Campground. Commissioner Bramer stated that Larry Wynn will serve as the representative for Jefferson County for the readi grant opportunities.

Commissioner Ron Lee made a motion to adjourn. Commissioner David Bramer seconded. Motion passed 2/0.

ATTEST: _____
Heather Huff, Auditor

Robert Little, President

Ron Lee, Member

David Bramer, Member