

**MINUTES**  
**REGULAR MEETING OF PLAN COMMISSION**

**June 6, 2023 at 5:30 P.M.**

Held at the Jefferson County Surveyor's Office, 315 Jefferson St.,  
Annex Bldg., Madison, IN 47250

MEMBERS PRESENT: MIKE PITTMAN, DAVID FERGUSON, DAVID BRAMER,  
LISA HAMMOCK, JENNY BEVERLY, GENE RIEDEL, and  
RAY BLACK

STAFF PRESENT: JOSH CLINE, Enforcement Officer, and LYNETTE  
ANDERSON, Secretary, and PAT MAGRATH, Attorney

GUESTS: BRIAN SINGER and VICKI SINGER

Vice-President David Bramer called the meeting to order. A quorum was present with Warren Auxier and Britt Copeland absent. Ray Black made a motion to approve regular meeting minutes of May 3, 2023. Lisa Hammock seconded the motion. Motion passed unanimously. A moment of silence and prayer were given for Troy Morgan, EMA Director, who suddenly passed away.

**Current business as follows:**

- **Violation update: Singer, Brian:** Josh passed out pictures that were taken a couple of months ago. The case file was opened on May 21, 2020 by Jim Dierdorf. Not a lot of changes happened with the property from the time of the file being opened until now. A fence has been started but not completed. Brian Singer attended the meeting. Mr. Singer said he is working on cleaning up the property. Josh said for the record Vicki Singer is a neighbor to him, he has done work for her in the past and built her sister's house; he never put together that Brian Singer is her son. Josh said he will go out to look at the property in the next few days. Vicki said Brian needs to remove the tires and then do a control burn. David Bramer told Mr. Singer as long as progress is being made that is good. Josh got good contact numbers for both Brian and Vicki.

**New Business as follows:**

- **UDO: proposed revision:** Lynette passed out a potential definition of shooting range Pat drafted. David Bramer read the definition aloud. Pat tried to make the definition as clear as he could. Gene Riedel inquired about the term "infrequently". Pat used the term to mean that a person is not shooting from sun up til sun down every single day, seven days a week, 365 days a year; his thought was it is not on a regularly scheduled basis. Gene's concern is the term is restrictive even for a private landowner. Lisa Hammock asked if schools were considered municipal corporations-where do schools fall because schools have archery clubs and didn't want to hinder them. Pat said schools are Municipal Corporation. Mike Pittman asked about adding language on safety. Pat said adding a line on safety and keeping with all federal and state laws is not a problem. Gene said the County needs a shooting range. David Bramer said there is talk about a range.

- **Discuss/revise fee schedule:** Lynette passed out a revised fee schedule showing potential changes. A prefab carport will have a flat fee of \$50 and a carport with a foundation will be \$0.15 per square foot. Lynette suggested changing the special exception application fee of \$100 to \$75, changing the appeals application fee from \$150 to no charge and adding application for use clarification with no charge. Mike asked how difficult it would be for an appeal if the applicant won the appeal if they could get their fee refunded. He doesn't want a flood of appeals coming through the office. Lynette said from past experience it isn't a quick process to get fees refunded. David Bramer said he agreed we don't want the floodgates to open but if they do, we can revisit this again. Gene Riedel made a motion to approve the fee schedule. Mike Pittman seconded the motion. Motion passed unanimously. Lynette mentioned she is keeping a list of corrections and amendments to the UDO that need to be addressed/reviewed; after talking with Amy perhaps have a public hearing to make amendments to the UDO six months from the adoption date. Lynette mentioned the office is getting calls about the 10+ year regulation on manufactured homes. There was discussion on how to amend this regulation such as, by having an independent inspection done; can we eliminate the need for a variance if the inspection shows it is a safe structure to live in; and a building permit could only be issued to an older manufactured home if there was an inspection sheet submitted; has anyone seen an inspection sheet for manufactured homes; what Josh inspects vs what a licensed independent safety inspector inspects; safety is a main concern. David Bramer suggested reaching out to independent inspectors asking them to see their form/do they have a form, etc and we could create our own form. David Ferguson said to get a building permit our form must be used. Mike Pittman said we need to look at a HUD form.
- **PC Rules & Application approval:** Copies were given to the board. No other corrections were needed. David Ferguson made a motion to approve the rules and application as presented. Jenny Beverly seconded the motion. Motion passed unanimously.
- **Other Business:**
- **Next Meeting: Wednesday, July 5, 2023 at 5:30 P.M., following the BZA meeting**
- **Misc items not on agenda as follows:**
- None

Vice-President David Bramer asked if there is anything else that needs to be mentioned or discussed. There was nothing further. Gene Riedel moved for a motion to adjourn the meeting. Ray Black seconded the motion. Motion passed unanimously. The meeting was adjourned.

Minutes prepared:

BY: Lynette Anderson  
Lynette Anderson, Secretary

APPROVED THIS 1<sup>st</sup> DAY OF August, 2023.

JEFFERSON COUNTY PLAN COMMISSION

BY: Warren A. Auxier  
Warren A. Auxier, President