

**MINUTES**  
**REGULAR MEETING OF PLAN COMMISSION**

**May 3, 2023 at 5:30 P.M.**

Held at the Jefferson County Surveyor's Office, 315 Jefferson St.,  
Annex Bldg., Madison, IN 47250

MEMBERS PRESENT: WARREN AUXIER, MIKE PITTMAN, DAVID FERGUSON,  
DAVID BRAMER, LISA HAMMOCK, JENNY BEVERLY, and  
GENE RIEDEL

STAFF PRESENT: JOSH CLINE, Enforcement Officer, and LYNETTE  
ANDERSON, Secretary, and PAT MAGRATH, Attorney

GUESTS: BOB DEMAREE

A quorum was present with Britt Copeland and Ray Black absent. Gene Riedel made a motion to approve regular meeting minutes of April 4, 2023. Lisa Hammock seconded the motion. Motion passed unanimously.

**Communications:**

- With the adoption of the new UDO, the board must appoint an Administrator and a Secretary. David Bramer made a motion to appoint Lynette Anderson as the Administrator and the Secretary to the PC. David Ferguson seconded the motion. Motion passed unanimously.

**Current business as follows:**

- **Violation update:** Pat mailed a letter certified mail return receipt requested on April 8, 2023 to Brian **Singer** requesting him to attend the PC meeting. Pat doesn't know for sure if the green card has been returned; his assistant is out on leave. If Pat doesn't have the green card, he will have the Sheriff deliver the letter. Josh told the board the **Handlon** property is cleaned up; once all the bills come in, fines will be added to the property. The **Hall** property is being cleaned up. There is still a dumpster on the property for Mr. Hall to continue cleaning up; he also removed some campers and hauled out approximately five cars.

**New Business as follows:**

- **Discuss/revise fee schedule:** Lynette suggested changing the carport fee to a flat fee instead of \$0.15 per sq ft. This would affect only the carports that are anchored down, i.e., prefab carports- not the carports that are installed like a pole barn. It was discussed to better define which type of carports would be charged the flat fee vs those charged \$0.15 per sq ft. (come up with a good definition). Will revisit this next month.
- **Amendment to the PC Rules:** With the adoption of the new UDO, some changes/edits need to be made to the PC Rules. Lynette read the suggested changes/edits. It was decided to have a finished document before approving. Once a draft is created, Lynette will send out for review.

**Other Business:**

- **UDO Adopted:** The Commissioners adopted the UDO on April 6, 2023. There was a question at the Commissioners' meeting about not having a definition for shooting range and gun club. The

UDO refers to the Webster's Dictionary for definitions not specifically listed in the UDO; however, we are working on adding a definition for shooting range and gun club. It is understood there will be other changes and some amendments to the UDO as we continue to work under it. Also, the constitutionality of the UDO was questioned. That was taken to our attorney and to the firm that helped drafted the UDO and they have assured us that on all those issues the UDO is in complete compliance. Warren thanked the Technical Committee members and staff for their hard work on the UDO.

- **Next Meeting: Tuesday, June 6, 2023 at 5:30 P.M., following the BZA meeting**  
**Misc items not on agenda as follows:**
- None

President Warren Auxier asked if there is anything else that needs to be mentioned or discussed. There was nothing further. Lisa Hammock moved for a motion to adjourn the meeting. David Bramer seconded the motion. Motion passed unanimously. The meeting was adjourned.

Minutes prepared:

BY: Lynette Anderson  
Lynette Anderson, Secretary

APPROVED THIS 6 DAY OF June, 2023.

JEFFERSON COUNTY PLAN COMMISSION

BY: David Bramer  
~~WARREN A. AUXIER, President~~  
David Bramer, Vice-President