

## **COMMISSIONERS MEETING**

Jefferson Co. Courthouse, Room 103, 300 E. Main St. Madison, IN 47250,

DATE 02-01-2018

Commissioner David Bramer called the meeting to order, and led The Pledge of Allegiance along with Robert Little and Norbert Schafer. Commissioner Norbert Schafer made a motion to approve the previous meetings minutes, all accounts payable, and payroll claim dockets. Commissioner Robert Little seconded the motion. Motion passed 3/0.

**Robert Phillips, Highway Superintendent-** Robert Phillips opened the 2 bids for Bridge 108 located on Eagle Hollow Road. The first bid that was opened was submitted by McAlister Excavating for \$389,928.80. The second bid was submitted by Dave O'Mara Contracting for \$426,500.00. Commissioner Robert Little made a motion to take both bids under advisement at this time. Commissioner Norbert Schafer seconded the motion. Motion passed 3/0.

### **Annual Board of Finance Meeting**

Commissioner Robert Little officially opened the annual Board of Finance meeting. Treasurer First Deputy, Meghan Hoskins read the minutes from the previous meeting that took place on January 30, 2017. Commissioner David Bramer made a motion to accept the previous minutes. Commissioner Norbert Schafer seconded the motion. Motion passed 3/0. Commissioner Little recommended that the nomination of President of the Board of Finance, which is normally the President of the Board of Commissioners. Robert Little nominated David Bramer to be the new President of the Board of Finance. Commissioner Norbert Schafer seconded the motion. Motion passed 2/0 with David Bramer abstaining from the vote. Commissioner Robert Little made a motion to elect Melinda Klopp as Treasurer to the Board of Finance. Commissioner Norbert Schafer seconded the motion. Motion passed 3/0. Meghan Hoskins presented the Board with the 2017 account interests gained totals and statement balance totals. The interest gained are as follows: German American Bank \$99,446.29; PERF \$8,894.49; Credit Card \$10,132.74; Mainsource Bank \$4,000.97; Farmers Bank of Milton \$37,812.21; German American EFT \$24,433.36. Overall, the interest gained has increased \$42,478.40 since the previous meeting. It was stated in the previous minutes for the Treasurer to contact Mainsource Bank for a potential increase in our interest rate. According to Meghan Hoskins, Mainsource Bank was unable to come to an agreement on the increase and German American then stepped in to match the request. Discussion followed in regards to the options of moving monies to different accounts to increase interest revenue this past year. Meghan Hoskins also provided the Commissioners reports involving outstanding checks, summary of accounts, tax sale statistics, along with a list of all bidders from the previous tax sale. Commissioner Robert Little made a motion to adjourn the Board of Finance meeting. Commissioner Norbert Schafer seconded the motion. Motion passed 3/0.

**Jefferson County Board Appointments-** The Commissioners appointed the following people to certain boards within the County:

**Stephanie Hellman-** Southeastern Indiana Recycling District- 1-year term to expire on December 31, 2018. Commissioner Norbert Schafer made a motion to appoint Stephanie Hellman to the board. Commissioner Robert Little seconded the motion. Motion passed 3/0.

**Sara Hare-** Southeastern Indiana Recycling District- 1-year term to expire on December 31, 2018. Commissioner Norbert Schafer made a motion to appoint Sara Hare to the board. Commissioner Robert Little seconded the motion. Motion passed 3/0.

**Rick Sauley, RLS Insurance-** Rick Sauley presented the Commissioners with the Deputy Reserve Accident Policy renewal and the Worker's Comp Policy renewal. Rick Sauley stated that the Deputy Reserve Policy has recently been made mandatory by the state. The policy renewal came in at \$1040. The Worker's Comp Policy renewal was increased by 3% for payroll and, due to a decrease in claims over the past year, the renewal came in at \$88606. Commissioner Robert Little made a motion to pay the \$1040 for the Deputy Reserve Policy and the \$88,606.00 for the Worker's Comp policy. Commissioner Norbert Schafer seconded the vote. Motion passed 3/0.

**Madison TV15 Contract-** Madison TV15 submitted a contract renewal for recording services for all meetings held by the County. The renewal has not had an increase over the past two years, and has remained the same for the 2018 year. Commissioner Norbert Schafer made a motion to pay \$6000 to Madison TV15 for the recording of meetings. Commissioner Robert Little seconded the motion. Motion passed 3/0.

**Troy Morgan, EMA Director-** Troy Morgan stated that Simplex Grinnell has been working on installing the new fire pull stations. The pull stations should be operating sometime next week.

**Chief Deputy, Dave Thomas-** Dave Thomas presented the Commissioners with the 2017 Sheriff's Department & Jail Activity Report. The report showed statistics of various calls, accidents & transports through the year. Commissioner Norbert Schafer requested Dave Thomas to provide the Commissioners with historical data from the last couple of years to show the increases/decreases. Dave Thomas will get those reports to the Commissioners as soon as possible. Dave Thomas stated that there was 66,000 miles traveled and 1500 working hours used for transports in 2017. The new transport van will be in use next week and he is hoping that mileage and working hours will be reduced with the new van.

In other business, Commissioner Norbert Schafer stated that the records that are stored in the annex are not stored properly and should be moved. In the past year, the County purchased shelving for the Clerk's office to help preserve our records. Commissioner Schafer believes that steps should be taken to begin the process of preserving more of our records. The maintenance garage, located in the alley, could have a second floor installed to house shelving and records. Commissioner Schafer will contact architects to design and engineer the floor. Commissioner Schafer also stated that The Tourism Board would like to be able to collect Innkeeper's tax locally instead of sending funds to the state. By submitting the tax online and locally, this will minimize work that is the Treasurer's office has in regards to the tax. According to Norbert, the Tourism Board is continuing to work on the possibility and will bring this to the Commissioners later in the year to update ordinances. Commissioner Schafer also explained that the Veteran's Banner Project has begun. A representative for the project will be at the Tourism office on February 6<sup>th</sup> from 10a-3p and again on February 7<sup>th</sup> from 11a-1p to discuss the application process. Families in the community have the opportunity to honor a Veteran in their family by purchasing a banner with a photo of the Veteran. Those families will have the option of how long the banners will be on display and will receive the banner once the display is over. Commissioner David Bramer stated that the new County website went live this past week. Commissioner Bramer encourages the public to get on the site and see what new features we have. Commissioner Bramer also stated that the Jail Exploratory Committee has narrowed the assessment study to two finalists and the committee selected RQAW for the jail assessment study. By the end of the month, the Commissioners and Council will report back to the state in regards the deficiencies the State has with the current Jail.

Commissioner Robert Little made a motion to adjourn. Commissioner Norbert Schafer seconded the motion. Motion passed 3/0.

ATTEST: \_\_\_\_\_  
Sherry Eblen, Auditor

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David Bramer, President

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Norbert Schafer, Member

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Robert Little, Member