

TITLE 35: SHERIFF'S DEPARTMENT

Article 2: Law Enforcement
Chapter 1: Petty Cash

§ 35-2-1-1 PETTY CASH.

(A) The following offices are each authorized to establish and maintain a petty cash fund:

- (1) The Sheriff of the county; and
- (2) Surveyor/Planning Office.

(B) The cash balance in the cash fund should not exceed \$100.

(C) When excess funds accumulate in the petty cash funds, these excess funds shall be deposited in the appropriate account in the office of the Treasurer of the county.
(Ord. 2000-12, passed 10-27-2000; Ord. 2004-11, passed 12-30-2004)

Article 2: Law Enforcement
Chapter 10: State Drug Free Community Funds

§ 35-2-10-6 DRUG FREE COMMUNITY FUNDS.

(A) The Coalition Against Substance Abuse of Jefferson County, Inc. (CASA) is appointed to review all proposed expenditures of funds from the county and state drug free community funds accumulated pursuant to Pub. Law No. 12-1990, being I.C. 5-2-10 and 5-2-11 and to file with the Board of Commissioners, recommendations for the expenditure of the funds before any of the funds may be appropriated and spent.

(B) Proposals for the expenditure of the funds must first be forwarded and reviewed with recommendations made to the Board of Commissioners before the Commissioners take action on the proposals.

(Res. passed 11-30-1990)

Statutory reference:

Grants from drug free community funds, see I.C. 5-2-10-6

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Article 8: Public Safety Chapter 3: Police Powers

§ 35-8-3-20 COUNTY POLICE RESERVES.

(A) The Board hereby establishes the County Police Reserves under I.C. 36-8-3-20. The Reserves shall be known as the "County Sheriff's Reserve Unit".

(B) No more than 30 persons shall be members of the Reserve at any time.
(Ord. 1983-1, passed 4-4-1983; Ord. 1993-3, passed 6-4-1993)

Statutory reference:

Police reserves, see I.C. 36-8-3-20

§ 35-8-3-21 SERVICE WEAPON.

Whenever a regular full-time officer of the County Police Department (Sheriff's Department) shall retire from the force with 20 years or more of service, that person shall be entitled to keep the service weapon as a gift from the county.

(Ord. 1994-6, passed 12-30-1994)

Statutory reference:

Police department; pension fund members, see I.C. 36-8-3-21

Article 26: Accident Reports Chapter 3: Fees

§ 35-26-3 FEES FOR ACCIDENT REPORTS AND OTHER INVESTIGATIVE REPORTS.

(A) The Sheriff shall collect a fee of \$5 for each collision or accident report provided. The fees collected shall be deposited into the Accident Report Fund.

(B) (1) Providing any other investigative report, the Sheriff's Department shall charge a fee of \$5 for a report of up to ten pages. Any report in excess of ten pages, the Sheriff's Department may collect a fee of \$0.50 for each additional page over the initial ten-page limit.

(2) Release of investigative reports shall be as required by state law and nothing in this section shall require the Sheriff to release investigatory records of this law enforcement agency.

(Ord. 2003-4, passed 5-28-2003)

Article 42: Work Crews
Chapters 3 and 4: Work Crews

§ 35-42-3 WORK CREWS.

(A) Only persons who have executed the waiver attached hereto as Exhibit A, or have been committed to the County Jail after conviction of a crime, or adjudication for contempt are eligible to serve on jail work crews. Persons detained pretrial are eligible to serve on jail work crews only after execution of the waiver attached as Exhibit A.

(B) Jail work crews shall be supervised at all times when outside the jail by the Sheriff, Sheriff's Deputies and/or Jailer.

(C) The County Sheriff's Department will provide the sentencing court, or the court where a person has charges pending, with seven days notice before a person is placed on a jail work crew. If the court disapproves of the person's assignment to a jail work crew, then the person is not eligible to be on a work crew. If the court does not notify the Sheriff's Department within seven days that a person may not serve on a jail work crew, then the person shall be eligible for a jail work crew assignment.

(D) No person with a charge or conviction for a crime under I.C. 35-42-4 (sex crimes), I.C. 35-46-13 (incest) or similar offenses shall be eligible to serve on a jail work crew.

(E) No person assigned to a jail work crew shall be provided any compensation or other special privileges in exchange for service on the work crew.

(F) Service on a jail work crew shall not alter a person's good time credit classification.

(G) No person shall have a right to be assigned to a jail work crew. Assignment to a jail work crew under these guidelines is within the discretion of the County Sheriff.

(H) A person committed for a period of incarceration at the County Jail and ordered to perform hours of community service may earn credit towards community service hours by service on a jail work crew. The County Sheriff's Department shall keep accurate records of the participants on each work crew and the hours spent by each person on a work crew.

(I) The Sheriff of the county shall decide what projects are of a benefit to the community, or a public service, and assign jail work crews at his or her discretion.

(J) No project outside of the state or outside of the county shall be undertaken.

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EXHIBIT A: JAIL VOLUNTARY WORK AGREEMENT AND WAIVER

I, _____, am willing to voluntarily work outside the Jefferson County Jail to do community service in Jefferson County while an inmate of the Jefferson County Jail. I understand that the work will not be dangerous, and I have the right to stop working at any time. I understand the work will consist of picking up trash, cutting grass, and other yard type work. It may also include repair of playground equipment or park tables and benches.

I understand that while doing this outside work I will be under the supervision and control of the appointee from the Jefferson County Sheriff's Department. I also understand that if I should walk off from this assignment it will constitute the crime of escape, and the charge of escape will be filed against me.

I have not been charged or convicted of a sex crime, crime against a minor, or a crime of violence.

This agreement has been signed of my own free will, and no promise, threat, or coercion has been used to get me to sign this agreement. I understand I cannot be compelled to work outside the jail, but I waive that right and request the Sheriff to assign me to a voluntary jail work crew.

_____	_____	_____
Inmate's Signature	Date	Sheriff or Jail Officer (Witness)

(Ord. passed 2-8-2002)

Article 44: Electronic Monitoring
Chapter 4: Certain Pharmacy Transactions

§ 35-44-4-1 ELECTRONIC MONITORING RECORD KEEPING SYSTEM.

(A) The County Sheriff's Department is authorized to establish and implement an electronic record keeping system of the transactions involving the distribution of ephedrine, pseudoephedrine and phenylpropanolamine products by pharmacists or registered pharmacy technicians operating within the county, which must be recorded and maintained pursuant to all current state and federal laws. The system shall monitor data in compliance with all current, or hereinafter amended or enacted, state and federal laws, rules and regulations and be accessible by the County Sheriff's Department at all times.

(B) All pharmacies, pharmacists and registered pharmacy technicians operating in the county and that choose to sell over-the-counter products containing ephedrine, pseudoephedrine and/or phenylpropanolamine, shall be required to establish, implement, utilize, participate in and continuously maintain an electronic record keeping system commencing not later than 30 days of this section becoming effective, or be subject to fines of up to \$500 per day for each day until compliance with the requirements of this section is fully achieved.

(C) Pharmacies participating in the public sale of over-the-counter products containing ephedrine, pseudoephedrine and/or phenylpropanolamine must participate in the electronic record keeping system implemented by the County Sheriff's Department by using the system to directly enter their transaction data regarding any and all products containing ephedrine, pseudoephedrine and/or phenylpropanolamine at the point of sale.

(D) All prior ordinances or resolutions, or parts of the prior ordinances or resolutions, adopted by the Board of Commissioners of the county that are in conflict with the provisions of this section are hereby repealed to the extent of the conflict.

(E) The provisions of this section are hereby declared to be severable, and if any section, phrase or provision of this section shall hereinafter be declared or held invalid, the invalidity shall not affect the remainder of the sections, phrases or provisions of this section.

(Ord. 2009-2, passed 4-16-2009)