

JEFFERSON COUNTY, INDIANA  
ORDINANCE NO. 1993-~~7~~

An ordinance establishing a uniform numbering system for houses and structures located within the civil county of Jefferson (exclusive of those municipally incorporated areas of the City of Madison and Town of Hanover).

Setting forth certain procedures for the implementation of such system, and for the renumbering of houses and structures not in conformity with such system.

Be it ordained by the Jefferson County Board of Commissioners of Jefferson County, Indiana:

ARTICLE I. UNIFORM NUMBERING SYSTEM

A plan for the orderly and systematic numbering and/or renumbering of houses and structures located within the jurisdictional area of the civil county of Jefferson, is hereby deemed enacted (herein after "Uniform Numbering System"). Any and all ordinances previously adopted by the Board of Commissioners of the County of Jefferson, Indiana, regarding the numbering and/or renumbering of houses or structures are hereby deemed repealed.

ARTICLE II. RELATION TO HEALTH AND WELFARE

The numbering and/or renumbering of houses or structures in an orderly and systematic manner will make the location for such houses more expeditious in cases of fire emergencies, in situations involving immediate need for medical attention for members of family or occupants of a building and in instances

where police protection may be required with haste. An orderly and systematic house numbering system will also enhance the delivery of goods and services, as well as increase the efficiency of operations such as postal delivery.

ARTICLE III. CONFORMITY

From effective date of this ordinance, the numbering of all houses and structures located on lots or parcels of land abutting public streets or roads within the jurisdictional area of the civil county of Jefferson exclusive of those municipally incorporated areas of Madison and Hanover, shall be accomplished in conformity with the Uniform Numbering System as herein described.

At the time of issuance of any permit for the construction of a house or structure, a number shall be assigned by the Jefferson County 911 Coordinator to said house or structure as herein after provided. Such number shall be included on the permit.

ARTICLE IV. BASE LINES AND SEQUENCES

Section I. The base lines for the Uniform Numbering System shall be described below and numbers shall be assigned as follows:

A. The east-west line shall be Highway 256 East from Scott County Line extended in a straight line to Switzerland County. The north-south line shall be Highway 421 North from Madison City limits, extended south to the Ohio River, and north to the Ripley County line.

B. The numbering system is based on 1,000 (one thousand)

addresses per mile. Addresses are to fit within the existing road numbering system.

C. In some areas around the city of Madison where city addresses were existing, the city system was expanded to avoid the confusion of such an address in such a highly populated area.

SECTION II. All roads that run in cardinal directions (north, south, east, west) will use the existing road name and directional indicator. For any roads that angle it was first determined if said road runs more east-west, or north-south, then it was assigned accordingly. Roads have road names and/or numbers assigned by the Jefferson County Board of Commissioners. A letter designating the quadrant of the County was also added after the road name or number. Private roads were given a name/number designation for uniform and accurate implementation of enhanced 911, but the status of these roads as private was not thereby altered. New roads or subdivision plats which include streets shall not be permitted to have road or street names so similar to those already existing that it could result in confusion. The commissioners shall not approve any new road or subdivision plat that has road or street names that have a significant potential for confusion. The roads name and/or number shall be as set out in the official Jefferson County Road Map posted in the office of the Commissioners of Jefferson County and designated accordingly.

The postal system has accepted addresses in the following format:

EXAMPLE: Polly Hayes  
660 S 450 E  
Madison, Indiana 47250

ARTICLE V. ADMINISTRATIVE OFFICE

The Jefferson County 911 Coordinator shall act as the Administrative Office (herein after, "Administrative Office") in charge of issuing numbers to houses or structures in compliance with the provisions of this ordinance. The Administrative Office shall issue numbers to all house or structures, renumber houses or structures whenever it becomes necessary to do so in the implementation of the uniform system, and cause the numbering of all existing homes or structures which are not numbered in accordance with the provisions of this ordinance.

ARTICLE VI. NUMBERS OTHER THAN ON PUBLIC STREETS

The Administrative Office may, if it deems necessary for the implementation of the Uniform Number System, assign numbers to houses or structures that are situated on private streets or roads.

ARTICLE VII. STANDARDS FOR THE POSTING OF HOUSE NUMBERS

Section I. The owner or his/her designee, of a house or structure located within the jurisdictional area of the civil county of Jefferson (exclusive of those municipally incorporated areas), shall post officially assigned numbers in a location providing easy identification from the abutting street or road. Such official number may be placed attached to the mail box (as according to postal regulation or on a post or outside light, or

on any prominent place on the house or structure so that such number is identifiable from both sides of the road and further such number shall be at least three (3) inches in height and of contrasting reflective colors according to what it is attached upon.

Section II. The officially assigned numbers shall be posted in accordance with Section I, above, within sixty (60) days notice to the owner or occupant.

Section III. Additionally, if the mail box is not located near the entrance of the property, the address needs to be posted near the entrance in such a manner as to be clearly visible from both sides of the road.

#### ARTICLE VIII. RENUMBERING OF HOUSES OR STRUCTURES

House and structures that were numbered and some roads that were named prior to the effective date of this ordinance shall be renumbered or renamed in order that the same may comply with the uniform numbering system and so that the numerical harmony throughout an area or areas is substantially achieved and further to avoid confusion from similar street names. The Jefferson County 911 Coordinator, as designated in this ordinance, shall authorize such changes. Road or street name changes in Jefferson County shall be approved by the Commissioners. Private roads shall be assigned a designation for uniformity, but shall not thereby change their status as private roads.

#### ARTICLE IX. NOTIFICATION OF LOCAL AGENCIES

The Administrative Office, shall provide a Uniform Numbering System of notification of issuance of numbers or the renumbering

of houses or structures. Notification shall be made reasonably ahead of pending changes so as to allow major interested groups and agencies to plan and to prepare for the proposed changes. The Administrative Office shall keep accurate records and shall, from time to time, prepare and make available to the Jefferson County Commissioners a report of the status of the implementation of the Uniform Numbering System. In the assignment of house numbers, the Administrative Office shall use its best judgment and shall carefully consider and evaluate all the contingencies and shall, with due regard to the sensitive nature of the job assigned to it, be considerate of the citizens of Jefferson County.

ARTICLE X. PENALTIES FOR VIOLATIONS

Any person, firm or corporation owning or occupying a building who shall fail to number such building or who shall fail to comply with this ordinance and/or maintain the number of such building as provided in this ordinance shall be deemed to have violated the provisions of this ordinance. Civil proceedings may be instituted by the Jefferson County Board of Commissioners against any alleged violator and upon the finding of a violation, the Court may enter judgment in an amount up to five hundred dollars (500.00) for each day of violation, along with Court costs and reasonable legal fees. Additionally, the judgment may include any costs incurred by Jefferson County. Any subject violator shall be responsible and liable for all damages due and/or owing any third party, or parties, occasioned by such violation(s), as well as for any cost incurred directly or

indirectly and occasioned by the County because of such violation(s).

ARTICLE XI. ENFORCEMENT

The Board of Commissioners may institute a suit for injunction in the Courts of Jefferson County to restrain any person, firm or corporation who shall take down, alter, deface, destroy, or conceal any number assigned to or placed upon any building, in compliance with this ordinance, or who shall place or substitute or permit to be placed or substituted upon any building an erroneous or improper number not in compliance with this ordinance. The Board of Commissioners may institute a suit for mandatory injunction of the provisions of this ordinance or to bring about the compliance with the provisions. If the Board of Commissioners is successful in any such suit the defendant or respondent shall bear the cost of the action, including reasonable attorney's fees.

ARTICLE XII. JUDICIAL REVIEW

Any decision of the 911 Coordinator under this ordinance, shall be subject to review by certiorari procedures. Any person, firm or corporation aggrieved by decision of the 911 Coordinator under this ordinance may present to the Circuit Court or Superior Court of Jefferson County a petition, duly verified, setting forth that such decision is illegal in whole or in part and specifying the grounds of the illegality. Such petition shall be presented to the Court within thirty (30) days after the entry of the decision of the 911 Coordinator in question.

ARTICLE XIII. SEVERABILITY

If any section, paragraph, sentence, clause, or word of this ordinance, or any part thereof be declared invalid for any reason, the remainder of said ordinance shall not be affected thereby and shall remain in full force and effect.

This ordinance shall become effective on the 12 day of Feb., 1993.

ADOPTED BY THE BOARD OF COMMISSIONERS OF JEFFERSON COUNTY this 12 day of Feb, 1993.

Patrick S Lyons  
Patrick S. Lyons, President

Donald Server  
Donald, Server, Member

Harold Yancey  
Harold Yancey, Member

ATTEST: Jan E. Shelton

COPY

605 RECEIVED FOR RECORD  
THIS 12 DAY OF February 1993  
11:21 O'CLOCK A .M. AND RECORDED  
IN RECORD Misc 18 PAGE 1311

Betty L. Brewer  
RECORDER, JEFFERSON CO., IN.

Ordinance  
1993-1 and 2  
911 numbers

COPY