

**911 Communications Administrative Board**  
**Regular Meeting Minutes**

Tuesday, August 21, 2012

**I. Call to Order**

**President Mark Cash** called to order the regular meeting of the **911 Board** at **4:15 P.M.** on Tuesday, August 21 at Madison City Hall.

**II. Those in Attendance**

The following executive members were present: Mark Cash, Jennifer Shelton, Dick Jones, and Damon Welch. Larry Wynn was not present.

Others present were John Hendrix, Mike Woolard, Steve Horton, Dave Bell, Robert Black, Shane Williams, and Shannon Tilley.

**III. Approval of Minutes**

**The July 3, 2012 meeting minutes were approved with no changes.**

**IV. Open Business**

**A. Tower Repairs**

The board reviewed three tower maintenance quotes. After discussion and review of the tower repair quotes, John Hendrix suggested warning signs be placed on all sides of the fence. He also recommended that no repairs be made at this time due to the costs outweighing any potential benefits after consultation with Joe Martin and several tower companies. **The 911 Board members agreed to the recommendations and the tower repairs issue was tabled.**

**B. IDHS Narrowbanding Grant Status**

John Hendrix advised that all grant reimbursement funds have been received by the county from the IDHS grant. Some agencies have received their equipment and some are still waiting for final delivery of purchased equipment.

**C. 911 PSAP Grant Status**

The 911 grant process should be wrapped up by late September. The new voice recorders have been installed at MPD and JCSO. Training on the new INdgitel 911 system is currently in progress with the anticipated cutover set for September 5, 2012.

**D. Sheriff's Dispatch Move**

The dispatch center move is progressing smoothly. The electrical work is complete, and the dispatch desks have been assembled. The final move is on schedule for September 5, 2012

**E. EMD Training**

John Hendrix and Shane Williams discussed liability issues and problems with EMD use at the JCSO and MPD without regular use to stay current. They both recommended that EMD training and certification be delayed until Central Dispatch is in place to allow it to be properly maintained and reduce liability issues. **The 911 Board agreed and the EMD training issue was tabled until Central Dispatch is in place.**

V. New Issues

A. **2013 Central Dispatch Budget**

John Hendrix discussed a draft 2013 Central Dispatch budget and discussed that with the grants, new equipment purchases, and the Sheriff's department paying for the move of the dispatch to the new 2<sup>nd</sup> floor location, that we should be much closer to having a budget that will be workable.

B. **Advisory Committees**

Mark Cash advised that the advisory committees designated in the Interlocal Agreement need to be restarted to continue work on the Central Dispatch Project. Mark Cash requested that John Hendrix bring a list of those committees to the next 911 Board meeting.

C. **Consolidation State Deadline**

Mark Cash stated that we needed to go back and re-examine all the aspects of the project and suggested a January 01, 2014 date for consolidation. Mark Cash stated there had been differing opinions on whether Jefferson County currently met the two PSAP limit or not. John Hendrix stated that under the new law, all 911 funding comes from the state and the law states that if a county does not consolidate to two PSAP's by January 1, 2014, they will lose all 911 funding.

**The Board set the projected consolidation date for January 1, 2014.**

VI. Adjournment

**Mark Cash adjourned the meeting at 5:00 PM.**