

911 Communications Administrative Board
Regular Meeting Minutes

Tuesday, July 3, 2012

I. Call to Order

President Mark Cash called to order the regular meeting of the **911 Board** at **4:20 P.M.** on Tuesday, July 3, 2012 at Madison City Hall.

II. Those in Attendance

The following executive members were present: Mark Cash, Jennifer Shelton, and Damon Welch. Larry Wynn was not present. The mayor has not officially appointed a city council member.

Others present were John Hendrix, Mike Woolard, Steve Horton, Dan Thurston, Dave Bell and Shannon Tilley.

III. Approval of Minutes

The January 24 and April 24, 2012 meeting minutes were approved with no changes.

IV. Open Business

A. Consolidation Project

Mark Cash suggested that the board proceed with the dispatch consolidation project from the beginning. Damon Welch made a motion to move forward with the project. The motion was seconded by Jennifer Shelton. **The board voted 3-0 to move forward with the consolidated dispatch center project.**

B. Tower Repairs

John Hendrix recommended that the tower repairs issue be tabled at this time due to the fact that all of the quotes have not yet been reviewed. Dave Bell advised that the fence surrounding the tower be repaired as soon as possible. He is to contact DOC to repair the fence.

C. CAD Workstations

All five dispatch workstations have been installed.

D. IECGP Grant Status

John Hendrix discussed the progress of the Interoperable Emergency Communications Grant. The required match funds from the various agencies have been collected, and the equipment has been ordered. The RFE process for reimbursement has begun.

E. Enhanced 911 Grant Status

The purchase has been made for the new 911 system. Cutover is planned for July 31, 2012, but may need to be changed to a later date based on the progression of the Sheriff's dispatch move.

F. Sheriff's Dispatch Move

The dispatch center move is progressing smoothly. Sheriff John Wallace will present the electrical quotes to the commissioners for vote on Friday, July 6.

G. EMD Training

No further progress has been made in EMD certification. John Hendrix found that there is no way that the requirements can be met to certify a KDH employee as an EMD trainer.

V. New Issues

A. 2013 Budget

The new 911 funding legislation took effect on July 1, 2012. The board compared the 2012 and 2013 budgets. With the projected guaranteed funding, the 911 revenue should cover all items in the proposed 2013 budget with a surplus. The 2013 budget has been submitted to the auditor's office.

VI. Adjournment

Mark Cash adjourned the meeting at 4:36 PM.