

**911 Communications Administrative Board
Regular Meeting Minutes**

Tuesday, April 24, 2012

I. Call to Order

President Mark Cash called to order the regular meeting of the **911 Board** at **4:15 P.M.** on Tuesday, April 24, 2012 at Madison City Hall.

II. Those in Attendance

The following executive members were present: Mark Cash, Larry Wynn, and Jennifer Shelton. Damon Welch was not present. The mayor has not appointed a city council member.

Others present were John Hendrix, Mike Woolard, Steve Horton, and Shannon Tilley.

III. Approval of Minutes

The October 25, 2011 meeting minutes were approved with no changes; however, the January 24, 2012 minutes were not approved.

IV. Open Issues

A. Advisory Committee Appointments

The board approved the advisory committees' appointments. The appointments to all committees remain the same as last year, except for the Police Operational Advisory Committee. The current Chief of Police, Dan Thurston, replaces the former chief as a member of that committee.

A. Tower Inspection & Repairs

John Hendrix discussed the completed tower inspection at Madison Township VFD and the repair quotes. He suggested that the issue be tabled at this time. Steve Horton announced that the roof has been replaced and a fan installed at the City of Madison's repeater site.

B. CAD Workstations

Three of the four dispatch workstations have been installed. Two workstations were installed at JCSO and one at KDH. The final workstation will be installed at MPD as soon as possible.

C. IECGP Progress

John Hendrix discussed the progress of the Interoperable Emergency Communications Grant. The required match funds from the various agencies are being collected, and Madison City Fire equipment has been ordered.

D. Enhanced 911 Grant

The 911 Grant is progressing smoothly, but the award amount is not known at this time. The performance period is May 1-August 1, 2012.

E. EMD Training

No further progress has been made in EMD certification. The board would like to research “train the trainer” options for the certification. Mike Woolard stated that MPD has recently hired two dispatchers with current EMD certification.

V. New Issues

A. Senate Enrolled Act No. 345

John Hendrix reviewed Barry Ritter’s presentation of the new 911 funding legislation that takes effect in July 2012. Highlights included that 90¢ would now be collected from wireline and contracted wireless customers by their service providers. Prepaid wireless customers will pay 50¢ at each transaction.

B. State Narrowbanding Schedule

John Hendrix distributed information from IPSC regarding the FCC mandate. John Hendrix advised that the County should plan to schedule the cutover between October 14 and November 3, 2012. Mark Cash asked about the impact on repeater range. John Hendrix answered that most information predicts a 10-15% reduction in range. However, the repeater signal issues are due mostly to the terrain of the area. He suggests building a backup system and additional repeater towers throughout in the county and switching low page groups to a higher level at the cutover.

C. PSAP Move

The upcoming jail renovation plan includes moving JCSO dispatch. John Hendrix advised that the move should be a priority to prevent the new 911 system to be installed in the third floor and to then have to be reinstalled at the new location. Mark Cash will contact RQAW to discuss the issue.

VI. Adjournment

Mark Cash adjourned the meeting at 5:07 PM.