

**911 Communications Administrative Board  
Regular Meeting Minutes**

Tuesday, October 30, 2012

**I. Call to Order**

**President Mark Cash** called to order the regular meeting of the 911 Board at 4:15 P.M. on Tuesday, October 30 at Madison City Hall.

**II. Those in Attendance**

The following executive members were present: Mark Cash, Jennifer Shelton, Dick Jones, and Larry Wynn. Damon Welch was not present; however, Steve Horton was assigned as proxy for Damon Welch.

Others present were John Hendrix, Mike Woolard, Dave Bell, Robert Black, John Wallace, Dan Thurston, and Shannon Tilley.

**III. Approval of Minutes**

**The September 24, 2012 meeting minutes were approved with no changes.**

**IV. Open Business**

**A. Council Request to use 911 Funds to pay Electrician's Invoice**

John Hendrix announced that the official determination of the Statewide 911 Board was that the electrician's invoice from the dispatch move cannot be paid for with 911 funds. It would be considered a renovation which is not permitted.

**B. Statewide Fund Receipts**

John Hendrix advised that the guaranteed revenue from the new Statewide 911 Funding is coming in as projected.

**C. County Narrowbanding Completion**

The County Narrowbanding was completed on October 17 without any major issues. Robert Black stated that most departments have seen better coverage. Steve Horton said that the City Fire narrowbanding had run smoothly as well.

**V. New Business**

**A. 911 Outage on October 1st**

John Hendrix reviewed a report from INdigital explaining what caused the network outage.

**B. IPSC Communications Conference**

John Hendrix attended the IPSC Interoperable Communications Conference last week. He advised that the 800 MHz system is running out of IDs so it is important to key your radio at least

once a month. Robert Black suggested getting a countywide list of inactive IDs. Also, training for radio discipline during an emergency was suggested at the conference.

**C. Advisory Committees' Reports**

**1. Police Operational Committee**

Ron Kroger was appointed chairman, but in his absence, John Hendrix reviewed the minutes. The committee began editing the law enforcement SOPs. Mike Woolard will begin the process of seeking IDACS approval for the new central dispatch.

**2. Fire & EMS Operational Committee**

Chairman Steve Horton stated that the committee began editing the EMS SOPs.

**3. Technical System Committee**

Chairman Robert Black reviewed the committee meeting minutes. **The committee recommends that the Board keep the previously selected Telex Radio System and order the system prior to the consolidation.**

**D. Roger Love, J&K Communications**

Roger Love presented the options and cost savings for the Telex system. Jefferson County Health Department is working on grant funding to help with the purchase of three new repeater sites to increase coverage.

**The Board would like a report on all associated project costs with time lines for the next meeting. The next meeting is set for Tuesday, November 27 at 4:15 P.M.**

**VI. Adjournment**

**Mark Cash adjourned the meeting at 5:15 PM.**