

**911 Communications Administrative Board
Regular Meeting Minutes**

Tuesday, January 27, 2015

I. Call to Order

President Mark Cash called to order the regular meeting of the 911 Board at 4:15 P.M. on Tuesday, January 27, 2015 at Madison City Hall.

II. Those in Attendance

The following executive members were present: Mark Cash, Damon Welch, and Dick Jones, Judy Smith and Denise Buxton.

Others present were John Hendrix, Dave Bell, Ron Kroger, Robert Black, Bill Devries, and Shane Williams.

III. Approval of Minutes

The June and September 2014 meeting minutes were approved.

IV. Open Business

1. P25 Upgrades

Dave Bell reported that the P25 radio upgrades have begun. Installation for Jefferson County will begin mid-February and must be completed in March.

2. TextTTY

John Hendrix advised that the emergency 911 texting system seems to be running well.

V. New Business

1. 2015 Board Appointments

Two new members have been appointed to the board: County Councilwoman Judy Smith and Town of Hanover Board Member Denise Buxton.

2. 2015 Committee Appointments and Reports

Chairperson appointments were announced for the advisory committees. Robert Black will serve as chairman for Fire & EMS, Ron Kroger for Police, and Dave Bell as chairman for the Technical System committee. Each chairman reported on the activities of the committees.

3. 2014 Statewide 911 Annual Report

John Hendrix advised that the 2014 Annual Report has been submitted to the Statewide 911 Board.

4. 2014 Training Log

The board reviewed the dispatch training log.

5. 2015 Dispatch Schedule

John Hendrix discussed the new 12-hour rotating schedule for dispatch and the addition of a new part time dispatcher to help cover shifts.

6. 2015 Legislative Update

A new bill proposes to raise the statewide 911 fee to \$1.00 with the next review set in 2020.

7. Equipment & Operations Status Update

John Hendrix reviewed the Equipment & Operations Status Report with the board. No new issues to report.

8. Active 911

Bill Devries discussed the new Active 911 notification system. The system has already cut down on response time but still has a few bugs. It is cost effective at less than \$1.00 per month and provides maps and responding menu among other features. ERT has begun utilizing the system.

9. 2015 Equipment Upgrades

The Technical System Committee has begun prioritizing a projects list for 2015. The top two projects the committee recommends for completion in 2015 are the fourth dispatch station and the remaining fire repeater work.

10. Dispatch Station #4 Quotes

Board members reviewed the quotes for the fourth dispatch station. **Members unanimously voted to approve the quotes for recommendation.**

VI. General Discussion

VII. Adjournment

The meeting was adjourned at 5:03 p.m.